



Westvale Park
Primary Academy

Welcome to Westvale Park Primary Academy Nursery

Email:

westvalepark@auroraacademies.org



We are delighted to welcome you and your child to our nursery. Westvale Park Primary Academy Nursery will welcome you and your family into a friendly atmosphere, where children will be encouraged to achieve to their full potential in all areas of development, and where nursery life will be a fun, relaxed and positive experience.

Our nursery provides childcare and education for children aged from 2 Years to 4 years old.

Our Nursery aims to:

- Provide a happy, safe, warm and stimulating environment for all children to play, learn and develop freely.
- Help children to develop responsibility for themselves and their actions and to become competent, confident, independent and co-operative individuals.
- Encourage children to have a positive attitude and respect for both themselves and other people.
- Promote positive relationships with parents/carers and work in partnership with them to provide high quality play and care for their children.
- Offer inclusive services that are accessible to all children in the community.
- Undergo regular monitoring and evaluation of our services to ensure that the nursery continues to meet the needs of children and parents/carers.

Our Nursery is committed to providing:

- Care and activities that put the needs and safety of children first.
- A programme of activities that is interesting, educational, stimulating and fun.
- Activities that promote each child's social, physical, moral and intellectual development.
- Access to a variety of facilities and equipment under safe, supervised conditions.
- A staff team that is experienced, well trained and properly supported.
- Services that meet the conditions of the Childcare Act 2006 and all other relevant childcare legislation, wherever they apply.

- An environment, where no child is bullied or suffers discrimination in any form.

Our day at nursery

During our day, we will either provide a wide range of carefully selected and structured play activities or encourage the children to choose what activities they would like to do. We follow the national 'Early Years Foundation Stage'.

We will use the EYFS to encourage each child to fulfil their potential and provide the foundation for the children to make the most of their abilities and talents.

The overall aim of the EYFS is to help young children achieve the five Every Child Matters outcomes. We will achieve this by setting the standards, providing equality, developing partnerships with parents and other professionals, improving quality and consistency and laying a foundation for future learning.

During activity time there will be indoor and outdoor activities and free-flow between these activities will be encouraged.

All staff are checked by the Disclosure and Barring Service (DBS) as part of the recruitment process.

Staff Ratio

Our ratio is in accordance with OFSTED:

2 years – 3 years 1:4

3 years – 4 years 1:8/1:13 with EYP

Settling in visits

All children are unique and the amount of time that a child takes to settle into our Nursery can vary enormously. Therefore, children will be given time to settle in at their own pace, so as to make them feel welcome, safe and confident in a new environment.

We encourage parents/carers to help during this time. We will also visit the children in their home environment; this gives us a chance to meet the family and child before they start at the Nursery. During this time, we can answer any questions you may have and go through the contract and starting points.

Admission Criteria

Please refer to our Nursery Admissions Policy on our website.

Important

A completed application form does not guarantee a place at Westvale Park Primary Academy Nursery. If we are able to offer a place, we will confirm so in writing.

A place in the Nursery does not guarantee a place in the School.

Parents/carers of children in the Nursery MUST apply for a Reception school place through Surrey School Admissions.

Early Years Education Entitlement (EYEE)

The free entitlement for all funded 3 and 4 year olds is for a maximum of 570 hours a year which equates to 15 hours a week over a minimum of 38 weeks a year (term time only). For children aged 3-5 years, starting at the beginning of the school term following their child's 3rd birthday

The government have introduced 30 hours funding for some families who have children aged 3 and 4. The eligibility start dates are the same for those who are eligible for 3 and 4 year old funding.

Funded early education for two year olds (FEET)

Funded Early Education for Two year olds (FEET) offers eligible families up to 15 hours of funded early education and childcare a week for 38 weeks a year

More details on all the types of funding the government offers and how to apply can be found at <https://www.childcarechoices.gov.uk>

You will be asked to sign a parental agreement. You should ONLY claim for the number of hours you know your child will be attending and no more. You MUST state on your Parental Agreement whether your child is attending another setting, and how many funded hours are being claimed. If your child is absent from nursery then the hours will be used to hold your child's place open, however if the nursery is closed for example an emergency or a training day then the hours will be given back to you at our earliest convenience.

Please be advised that in some circumstances EYEE/FEET hours may need to be altered to ensure staff to child ratios. Notice to any change of hours will be given.

When can my child start claiming nursery funding?	
If your child's third birthday is between	Funding places start from
1st April – 31st August	1st September
1st September – 31st December	1st January
1st January – 31st March	1st April

Fees

3-4 year olds - £7.50 per hour

2-3 year olds - £8.00 per hour

Additional hours at short notice

3-4 year olds - £8 per hour

2-3 year olds - £8.50 per hour



Admissions Application Form

Please complete and return to the school email:
westvalepark@auroraacademies.org

Child's name	
Preferred name (if different)	
Date of birth	
Gender	
Ethnicity	
Religion (if any)	
Languages spoken	
Names of parents/carers	
Home address	
Address of parent/carer (if different from home address)	

Telephone number (home)	
Telephone number (mobile)	
Parent/carer place of work	
Work telephone numbers	
Emergency contacts (names and phone numbers)	
Names of persons authorised to collect your child (including telephone numbers)	

In the event of someone other than yourself picking up your child, please supply us with a password	
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Medical Information

Doctor's name	
Surgery name	
Doctor's address	
Telephone number	
Health Visitor's name	
Health Visitor's telephone number	

Details of any significant learning or health needs (including involvement with other professionals or an Education, Health & Care Plan):

Details of any special dietary requirements, allergies and significant food and drink preferences:

Admission Criteria

Please tick the box below if relevant:

If your child is currently a looked after child (as defined in the Children Act 1989) or a child who was previously looked after and became subject to an adoption residence or a special guardianship order, please tick the box below. Please note we may contact you to require additional information.

Yes, my child is/has been under the care of the local authority.

If your child currently has any social work involvement, please tick the box below and provide details as requested.

Yes, my child does currently have social work involvement.

Name of social worker:

Contact details of social worker:

Please provide details (name, year group and relationship to) of any siblings of this child who currently attend Westvale Park Primary Academy

Enrolment Preferences

Please inform us of the date you would like your child to start attending the nursery:

Signature of parent/carer:

Date

Sessions –EYEE 15 funded hours are available either Monday to Wednesday morning or Wednesday afternoon to end of day Friday
Please tick, which funded option you would like your child to attend.

Please be aware this is a preference only

Option	2 Year FEET Hours/ 3-4 Year EYEE Hours	Time	YES	NO
Option A	Monday	9am-3pm		
	Tuesday	9am-3pm		
	Wednesday	8.45am-11.45am		
Option B	Wednesday	12pm-3pm		
	Thursday	9am-3pm		
	Friday	9am-3pm		

If you are entitled to the 30 hour funding please provide the nursery with your code and National Insurance number.

Are you entitled to 30 hours funding: YES/NO (please circle)

Code:

National Insurance Number:

Additional Paid Hours

Please inform us of any additional paid hours you would like your child to attend:

Please return this form to the school email.